

## December Administrative Committee Highlights

Administrative Committee met on December 13 by ZOOM. Members present were Dennis Eliason, Joan Moyer, Donna Whiskeman, Vince Snowbarger, and Pastor Charlie. Linda Ingo was also present.

The November monthly financials were reviewed and approved. Concern was expressed that contributions continue to decline relative to the amounts budgeted. December may show a rebound with year-end contributions. Notices will be placed in UCSJ communications encouraging year-end giving.

Pastor Charlie gave a brief update on the response level to the email sent out to members concerning continuation of membership and willingness to serve on the PST. The deadline for expressing interest is Friday, December 31.

The committee continued its work to implement the new bylaws in preparation for the arrival of a new Pastor. Two more charters were reviewed for council consideration in January. The specific areas discussed were the position of Vice Chair of Operations, Vice Chair of Ministries, a more formalized organization of the multiple communications efforts, and a revitalization of the Memorial Committee.

Pastor Charlie raised the need to review the ZOOM needs for the church. Currently there is only one account that is officially a church account. When there are multiple needs at the same time, we have relied on personal accounts held by other members or participants in the meetings. The future of how we stream or record services was also discussed.

Donna presented the Welcome Bag that she and Alice have been developing. We have had visitors who expressed some concerns that when they left the church, they left without any information about the church.

The next Administrative Committee will be in conjunction with the full Council meeting on **Monday, January 17, 2022 at 9 AM**. The February Administrative Committee meeting will be on Monday, February 14 at 9 AM.