

## **November Administrative Committee Highlights**

Over the last month, the Administrative Committee demonstrated its flexibility to address the day-to-day business of the church. The committee “met” by email to approve a facility use request. In late October, it addressed proposals for Pastor Charlie’s recognition with a ZOOM meeting. The committee then met on its regularly scheduled meeting time on November 14.

After reviewing the church’s financial position as of the end of October, the committee turned its attention to the authorization of security measures previously discussed by the committee, council, and a special subcommittee of council.

Three changes were approved for addressing the physical security of UCSJ. These changes will be led by the Building & Maintenance Committee led by Michael Moore. The first security change is to add security doorbells (like Ring) to the main entry and the library entrance. This will allow our administrative assistant to know who is asking for entry into the church.

Second, the church locks will be rekeyed. Over the years, keys have been issued to many people without them being returned. Some may be lost, but there are also a lot of keys with former members and outside groups. The last estimate of the number of keys to our current locks exceeds 70.

Finally, the committee authorized the replacement of the back (outside) door to the pastor’s study. In addition to dealing with some water leakage issues, this will also address a recommendation made by Sheriff Perry.

**The next regular Administrative Committee meeting will be at 9 AM on Monday, December 12.**

The next regular Council meeting is at 9 AM on Monday, January 9, 2023.